



# **HARRISONBURG**

## **ELECTRIC COMMISSION**

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[www.harrisonburgelectric.com](http://www.harrisonburgelectric.com)

## **Meter Technician**

**Job Description:** This position is responsible for the installation, operation and maintenance of electric metering systems.

**Essential Duties and Responsibilities:** Applicant will be trained and expected to perform the following duties.

- Perform testing to ensure accuracy of electric meters.
- Maintain and repair electrical equipment such as meter bases, current and voltage transformers, etc.
- Perform work on energized equipment with voltages up to 480 volts. Such as service connections/disconnections, voltage and amperage readings, and field meter testing while wearing required safety equipment and following all safety procedures.
- Install, operate, maintain and troubleshoot Advanced Metering Infrastructure including associated Networks and Equipment.
- Analyze daily computer software reports to ensure proper operation of all metering systems.
- Perform other duties as assigned.

### **Required Qualifications and Skills:**

- Must have a desire to learn and willingness to continue education through technical institutions, conferences and training seminars. Some out of town travel is necessary.
- Ability to work closely with others and exhibit a positive, professional attitude.
- Ability to deal with public in a kind and courteous manner, at times under unpleasant conditions.
- Ability to work independently on a day to day basis.
- Ability to use computer software to collect, analyze, and interpret data.
- Basic proficiency in Microsoft Office applications.
- Proficient in data entry.
- Strong analytical abilities and problem-solving skills.
- Requires a valid driver's license
- Must be able to fulfill on-call rotation.
- Must have high school diploma.